

North Carolina Film Office Internship

JOB INFORMATION

Job Title	Location Scout Intern
Job Description	<p>The North Carolina Film Office is seeking a highly motivated, creative and reliable person to assist in location scouting throughout the state of North Carolina.</p> <p>The intern will be given assignments related to location scouting in general and other scouting assignments based on the needs of the NC Film Office. Excerpts of scripts will be provided by the NC Film Office and the intern is then expected to scout for locations that meet the needs of the script. The ideal candidate will provide as many potential ideas as possible, then seek out specific locations in the area to photograph. Specific requirements of the photographs will be explained in an orientation with the NC Film Office's Director. The assigned photographs and a record of hours worked will be submitted to the North Carolina Film Office weekly. This internship requires approximately 10-15 hours of work per week, but the hours may vary. Assignments will be based both in the field and in the office. Only locations within the student's region will be assigned to ensure that miles travel will be limited.</p> <p>Responsibilities also include meeting and corresponding with the Director and the Executive Assistant of the North Carolina Film Office throughout the internship to discuss and review assignments. Most of the internship will take place away from the office at locations to be photographed; therefore the intern must be an organized and independent worker.</p> <p>The expectations are comparable to that of a location scout position with a production department or other film related agency.</p>
Job Type	Internship
Location	Raleigh
Posting Date	7/18/2008
Expiration Date	7/18/2009

JOB REQUIREMENTS

Degrees Wanted	None Required
Majors Wanted	Film/ Video/ Multimedia/ Media Production, Communication- Any concentration, Art- Photography, Commercial Photography, Design- Communication/ Graphic Design, Photojournalism
Job Targets Wanted	Film, Communication, Photography, Journalism, Multimedia, Television
Minimum G.P.A.	Must have a G.P.A. of 3.00 in Major and 2.50 Overall
Other Job Requirements	<p>This position requires travel, so the ideal candidate is someone who has a flexible schedule and reliable transportation. A digital camera, computer and photo stitch software are also required.</p> <p>The intern must be a sophomore, junior or senior and enrolled in an accredited college, university or graduate school.</p> <p>*North Carolina Film Office interns are expected to actively contribute to the projects assigned.</p>

APPLICATION REQUIREMENTS

Only completed applications, including a cover letter, resume, supporting documents and at least one letter of recommendation will be considered. Each applicant is also required to complete a NC state job application. The application forms can be found online at:
<http://www.nccommerce.com/en/AboutDOC/WorkAtCommerce/>

To apply, please submit the required information by mail or email to:

North Carolina Film Office Internship Program
Attn: Hannah Whitley
hannah@ncfilm.com
4324 Mail Service Center
Raleigh, NC 27699-4324

Email Questions: hannah@ncfilm.com

COMPANY INFORMATION

Company Name	North Carolina Film Office
Employer Website	www.ncfilm.com
Company Description	<p>The NC State Film Office was established in 1980 to meet the increasing demand for support by the Hollywood film industry. When esteemed filmmakers such as Dino DeLaurentiis and Frank Capra, Jr. were drawn to North Carolina they required in-state infrastructure. The state rose to the occasion by building a stable of professionals and creating facilities and services unparalleled outside of California.</p> <p>The North Carolina Film Office is part of the North Carolina Department of Commerce in the Division of Tourism, Film and sports Development. The office is a marketing and economic development agency that works to increase jobs for North Carolinians through the recruitment of motion pictures.</p> <p>Please visit us on the web at: http://www.ncfilm.com/ to learn more about the North Carolina Film Office.</p>
Equal Opportunity Employer	Yes

CONTACT INFORMATION

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